

Overview & Scrutiny Work Programme 2013/14

As at 21/02/2014

Tuesday 24th September 2013		
Courtyard Room, Hammersmith Town Hall. 7:00pm.		
ITEM	LEAD OFFICER	REPORT BRIEF
Update on the Tri-Borough Managed Services framework agreement	Elise Lewis	Following the Board's initial consideration of this subject in March 2013, to monitor and review the transition and implementation of BT supplying a range of finance and HR transactional services
Evaluation of Tri-Borough working so far	Martin Nottage	To review the achievements of Tri-Borough working so far and to consider what lessons can be learned for the future
Annual Complaints Performance Report 2012-13	Lyn Anthony	To review the Hammersmith & Fulham Customer Complaints report and to note issues of concern
The revenue budget	Jade Cheung	To review and identify any issues of concern in the Corporate Revenue Monitor outturn report for 2012/13
The capital budget	Gary Ironmonger	To review and identify any issues of concern in the High Level Capital Budget monitoring report for Quarter 4 of 2012/13 and Quarter 1 of 2013/14
The Pupil Premium Scrutiny Task Group	Craig Bowdery	To receive and approve the Final Report of the Task Group and its recommendations to Cabinet
Performance monitoring	Dave Wilsher	To receive and monitor Council performance against an agreed set of indicators covering the first quarter of 2013/14

Tuesday 26th November 2013
Courtyard Room, Hammersmith Town Hall. 7:00pm.

ITEM	LEAD OFFICER	REPORT BRIEF
Team White City	Simon Jones	To receive a presentation on the progress developing Team White City, a Neighbourhood Community Budget pilot giving local people greater control over local resources and services
The Community Strategy 2014-22	Simon Jones	To contribute to the development of the Council's new Community Strategy and to assess the Council's performance against the identified priorities: <ul style="list-style-type: none"> • Providing a top quality education for all • Regenerating the most deprived areas of the borough • Providing better housing opportunities • Delivering high quality, value for money public services • Providing a cleaner, greener borough • Tackling crime and antisocial behaviour • Setting the framework for a healthier borough
The performance of the Hammersmith & Fulham Bridge Partnership (HFBP) and the ICT Strategy	Jackie Hudson	To receive the Board's annual HFBP performance and ICT Strategy action update
Staff sickness targets	John O'Rourke	To monitor the performance against staff sickness targets
Filming and recording at Council meetings	Tasnim Shawkat	To discuss what rules and procedures, if any, should be implemented for recording and filming at Hammersmith & Fulham
The capital budget	Jade Cheung	To review and identify any issues of concern in the Q1 Capital Budget Monitoring Report.

Tuesday 28th January 2014

Courtyard Room, Hammersmith Town Hall. 7:00pm.

ITEM	LEAD OFFICER	REPORT BRIEF
The draft Council Budget 2014/15	Andrew Lord	To consider the draft Budget proposals for 2014/15 and make any comments or recommendations to Cabinet or Council
Electoral Registration	Steve Miller	To review measures taken to promote electoral registration
Sickness absence monitoring	John O'Rourke	To receive a report on the Council's performance reducing staff sickness absence and the approach to monitoring absence levels
The revenue and capital budget 2013/14	Jade Cheung and Gary Ironmonger	To review and identify any issues of concern in the High Level Revenue and Capital Budget Monitoring Report for the second quarter report for 2013/14

Tuesday 4th March 2014

Courtyard Room, Hammersmith Town Hall. 7:00pm.

ITEM	LEAD OFFICER	REPORT BRIEF
Results from the Annual Residents Survey	Simon Jones	To review the results of the latest Annual Residents Survey in order to identify issues of concern for residents and to consider how scrutiny can contribute to addressing these concerns
Update on the Tri-Borough Managed Services framework agreement	Hitesh Jolapara	Following the Board's initial consideration of this subject in March 2013 and then in September 2013, to monitor and review the transition and implementation of BT supplying a range of finance and HR transactional services
Performance monitoring	Simon Jones	To receive and monitor Council performance against an agreed set of indicators covering the third quarter of 2013/14

Tuesday 8th April 2014

Committee Room 1, Hammersmith Town Hall. 7:00pm.

ITEM	LEAD OFFICER	REPORT BRIEF
Sickness absence monitoring	Debbie Morris and John O'Rourke	To review the levels of staff sickness in the Council and to identify whether there are any underlying causes for absence that could be addressed
Update on the Tri-Borough ICT Programme	Ed Garcez	To receive an update on the development of Tri-Borough ICT provision
Complaints and Compliments	Lyn Anthony	Following the Board's consideration of the Annual Complaints report in September 2013, to receive an update on the key areas of concern
The revenue and capital budget 2013/14	Jade Cheung and Gary Ironmonger	To review and identify any issues of concern in the High Level Revenue and Capital Budget Monitoring Report for the third quarter report for 2013/14
Final Report of the Business Rates Task Group	Craig Bowdery	To receive and approve the Final Report of the Business Rates Task Group and its recommendations to Cabinet
The Scrutiny Annual Report 2013/14	Craig Bowdery	To approve the Scrutiny Annual Report to be presented to Full Council at its Annual Meeting
Review of Scrutiny in 2013/14 and planning for 2014/15	Craig Bowdery	To review the performance of the scrutiny function during the preceding year and to consider suggestions for topics or improvements in 2014/15